

03 March 2023

Dear AWS Parents and Guardians,

Warm greetings to all school families and all new families who wish to enroll their children at Acacia Waldorf School next school year. We are thankful for all of your support this past school year and we are happy to announce the start of the Enrollment Period for School Year 2023 - 2024.

Please be guided by the following regarding your child's enrollment:

- A slot may be reserved for a child upon payment of Php 10,000.00 reservation fee to
 Miss Madelle or Miss Marivic at the Finance Desk at the Administration Office no later
 than March 31, 2023. This amount shall be deducted from the initial payment of a child's
 tuition fees. This payment is not refundable and not transferable.
- 2. **Regular enrollment period is from May 02, 2023 to July 31, 2023**. After this date, a Late Enrollment Fee of Php 5,000.00 is added for each student's late enrollment.
- 3. Late enrollment period is from August 1 up to August 31, 2023. Late enrollment is subject to availability of slots and late enrollment fees. Siblings of currently enrolled students; and students who have already completed their assessments and documents, and who are currently on waitlist are given priority over newer/later student applications.
- 4. All currently enrolled students need to submit their clearance form to Ms. Madelle before enrolling for the new school year. All fees of previous school year/s need to be fully paid and settled first before a student will be allowed to enroll for the new school year.
- 5. A "guest enrollment status" is used for new/incoming enrolled students with incomplete official school records and documents. All new/incoming students need to submit all the required official school records and other necessary documents for the student to be officially enrolled in their class.

For your reference, an updated summary table of school fees is attached to this letter. For inquiries and more information, please contact Miss Lorna at 09175540435 and (049)5596577 or email enrollment@acaciawaldorfschool.com.

We thank you for your kind attention, and your continued support and belief in the school's advocacy of holistic education and nourishing the head, heart, hands!



We look forward to seeing you in School Year 2023 - 2024!

Very Truly Yours, Jonathan J. Ramirez **Executive Director**